

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

September 24, 2026

5:00 PM

Large Group Instruction Room at the District Office

AGENDA

1. Call to Order/Pledge of Allegiance

Approval of Agenda

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of September 24, 2026.

Motion for approval by _____, seconded by _____, all in favor ____-____.

2. Public Access to the Board:

This time is provided for residents of the District to address the Board of Education. Persons wishing to speak must complete the sign in sheet and be recognized by the President. The speaker will be allowed three minutes to address the Board of Education.

3. Consent Agenda:

A motion for approval of items as listed under the CONSENT AGENDA ITEMS is made by _____, and seconded by _____ any discussion- All in favor ____-____.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of September 10, 2026.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated August 12, 25, 27, 28, September 3, 2026; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

IEP Amendments:									
15341	12975	12527	13866	13076	14466	13841	13009		

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Donation to the District

RESOLUTION

BE IT RESOLVED, that having considered the donation of 80 United States Constitutions booklets published and made available free of charge by 917society.org, and having determined that the booklets will benefit and/or add to the overall welfare of the District community, the Board of Education hereby accepts the donation of 80 United Constitution booklets and authorizes the Superintendent and/or his designee(s) to determine appropriate distribution of such booklets.

e. Approval of Special Education Plan

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 2026-2027 North Rose-Wolcott Special Education Plan.

f. Personnel Items:

1. Letter of Resignation – Brandy Coleman

Brandy Coleman, Cleaner, has submitted a letter of resignation.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Brandy Coleman as Cleaner, effective September 26, 2026.

2. Appoint Hearing Officer – Edward Trevvett

RESOLUTION:

Be it resolved that the Board of Education, and pursuant to Education Law, appoints Edward Trevvett, a qualified independent person to conduct student disciplinary hearings and make findings or recommendations to the superintendent for the 2026-2027 school year.

3. Appoint Administrative Intern – Amy Wiktorowicz

RESOLUTION

BE IT RESOLVED, that the Board of Education of the North Rose-Wolcott Central School District hereby appoints Amy Wiktorowicz as an Administrative Intern, School Building Leader, for a ten (10) month period effective September 1, 2026; and

BE IT FURTHER RESOLVED, that Amy Wiktorowicz shall be supervised by the Superintendent of Schools and has met all the requirements to hold an Internship Certificate as a School Building Leader by the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the Board of Education approves the compensation and conditions of employment agreement of Amy Wiktorowicz effective September 1, 2026 and ending June 30, 2027. The Memorandum of Agreement is on file with the District Clerk.

4. Tenure Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Sandy Motyka on tenure in the Teaching Assistant tenure area effective August 30, 2026.

5. Written Agreement between the Superintendent and the North Rose-Wolcott Teachers' Association and two Employees of the District

RESOLUTION

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and the North Rose-Wolcott Teachers' Association and two Employees of the District, executed on September 18, 2026

6. Program Appointments

The following individuals are being recommended to work in enrichment programs that are funded by grants.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2026-2027 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Christin Barton	Student Worker – IT	\$16.00/hr.
Hayden Whitcomb	Student Worker – IT	\$16.00/hr.

7. Co-Curricular Appointments

The following individuals are being recommended to fill co-curricular positions.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2026-27 school year.

Name	Bldg.	Title	Step	Year	Salary
Sarah Dennis		Athletic Event Staff			Per NRWTA Contract
Deborah McIntyre		Athletic Event Staff			Per NRWTA Contract
Alex Richwalder		Athletic Event Staff			Per NRWTA Contract

8. Appoint Volunteers**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2026-2027 school year.

Mark Anjo	Angel Shaffer	Susan Stevens	Edward Welkley
Cherie Yager	Julie Norris	Adam Bundy	Emily Welkley
Tina Guerra	Nicole Smith	Ashley Norton	Tracy VanFleet
Brielle LaBounty	Bonnie Mahatcke	Jessica Wright	Kimberly Parks Cameron
Kimberly Christian	Erin Wanek	Jason Wanek	Jennifer Sutton
Shannon Moore	Julie Smith	Allison Denk	Nathan Ryck
Kayla Shook	Nikki Webber	Catherine Shue	Ambert Humbert
Andrew Mathes, Jr.	Jamie Tinklepaugh	Chalsea Humbert	Leah Flowers
Claudia Hendricks	Danielle Johnson	Alecia Steves	Sarah Pickering
Cassidy Peters	Megan Hogan	Leah Bundy	Colleen LaValley
Rachel Guthrie	Stephanie Humbert	Christen Perry-Jackson	Danielle Webster
Elisabeth Vendel	Sarah Brooks	Lindsey DuVall	Alexandria Burnett

4. Items requiring a roll call vote:

A motion for approval of Item #1 is made by _____ and seconded by _____ it was adopted and the following votes were cast:

1. Appoint Mental Health Intern Supervisor – Sara Boogaard**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Sara Boogaard as Mental Health Intern Supervisor at a rate of pay of \$3,000.00 for the 2026-2027 school year.

Lucinda Collier	Voting	_____ yes	_____ no
Tina Reed	Voting	_____ yes	_____ no
John Boogaard	Voting	_____ yes	_____ no
Linda Eygnor	Voting	_____ yes	_____ no
Lesley Haffner	Voting	_____ yes	_____ no
Travis Kerr	Voting	_____ yes	_____ no
Nikole Smith	Voting	_____ yes	_____ no

Board Member Requests/Comments/Discussion:

Good News:

Informational Items:

- Claims Auditor Reports

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by ____, seconded by ____, with motion approved __-__. Time adjourned: __:__ p.m.

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES**

September 10, 2026 5:00 PM LARGE GROUP INSTRUCTION ROOM @ DISTRICT OFFICE

PRESENT:

BOE Members: Lucinda Collier, Tina Reed, John Boogaard, Lesley Haffner, Nikole Smith

Absent: Linda Eygnor, Travis Kerr

Student Representative: absent

Superintendent: Michael Pullen

District Clerk: Tina St. John

Approximately 14 students, staff and guests

1. Call to Order/Pledge of Allegiance

President, Lucinda Collier called the meeting to order at 5:00 p.m.

Approval of the Agenda:

Motion for approval was made by Lesley Haffner and seconded by Tina Reed with the motion approved 5-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of September 10, 2026.

2. Presentations:

- Professional Development Plan – Megan Paliotti
 - Ms. Paliotti presented the Professional Development Plan and answered questions.
- School Improvement Plans– Nicole Sinclair and Lisa Visalli
 - Ms. Sinclair and Ms. Visalli presented the School Improvement Plan and answered questions.
- Welcome to the 2026-27 School Year – Michael Pullen
 - Mr. Pullen welcomed new staff to the 2026-2027 School Year. He provided enrollment numbers for each building.
 - Mr. Pullen provided a construction progress update.

3. Public Access to the Board:

No one addressed the Board of Education

4. Reports and Correspondence: - If available, the Committee chairperson or liaison provided an update.

- Board of Education Building Liaisons
 - Elementary School – John Boogaard
 - Middle School – Linda Eygnor
 - High School – Lesley Haffner
 - Cougar Ops – Nikole Smith
- Four County Board of Directors – Linda Eygnor
- Four County Legislative Committee – Linda Eygnor
- District Safety Committee - Travis Kerr
- Audit Committee – Travis Kerr, John Boogaard, Nikole Smith
- Handbook Committee – Linda Eygnor, Lucinda Collier, Nikole Smith
- Communications Committee – Tina Reed, Lucinda Collier, Lesley Haffner
 - ◆ The Communications Committee reported that they received the approximate costs regarding publishing a newsletter. They would like to send out three newsletters with the first edition to go out in October. They asked that Board members send them any article they would like published.

- Personnel & Negotiations Committee – John Boogaard, Lucinda Collier, Tina Reed
- Policy Committee – Lesley Haffner, Travis Kerr, Tina Reed
- Student Representative – Zoe Dennis, Lillie Spoon

EXECUTIVE SESSION:

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Nikole Smith and seconded by John Boogaard with motion approved 5-0.

Time entered: 5:51 p.m.

Return to regular session at 6:14 p.m.

5. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Tina Reed and seconded by Nikole Smith with the motion approved 5-0.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of August 27, 2026

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated June 17, July 8, 13, 27, August 12, 13, 24, 2026; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

14635	14882	13965	13099	14126	15418	15453	15093		
IEP Amendments:									
14888									

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Approval of Professional Development Plan

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 2026-2027 Professional Development Plan.

e. Bid Award for Partial Repaving & Repair of HS Parking Lot(s) Bid - High

It is the recommendation to award the NRWCS D Partial Repaving & Repair of HS Parking Lot(s) Bid to Ruston Paving Co., Inc.

September 2, 2026, Bid Opening in the following amount(s):

\$270,394. 00

RESOLUTION

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a bid to the bidder deemed to be the lowest responsible meeting the bid specifications as follows.

Bidder	Items	Amount
Ruston Co., Inc 6228 Collett Road Farmington, NY 14425	Partial Repaving & Repair of HS Parking Lot(s)	\$270,394. 00
	TOTAL	\$270,394.00

f. Personnel Items:

1. Appoint Sr. Clerk Typist – Danielle Warrick

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Danielle Warrick as a Senior Clerk Typist, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: September 14, 2026-September 13, 2027

Salary: \$19.69/hr.

2. Appoint Long Term Substitute Teacher – Rachel Shellman

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Rachel Shellman as a Long-Term Substitute Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Childhood Education, Grades 1-6, Professional

Appointment Dates: Approximately September 1, 2026-November 27, 2026

Salary: \$267.44/day

3. Appoint Long Term Substitute Teacher – LisaAnn Brown

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Lisa Ann Brown as a Long-Term Substitute Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Childhood Education, Grades 1-6, Initial

Appointment Dates: Approximately September 1, 2026-October 25, 2026

Salary: \$267.44/day

4. Appoint Part-Time Drivers Education Instructor

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following appointment:

Position: Part Time Drivers Education Instructor
 Appointment/Name: Matthew Savino
 Assign./Loc: Part Time Drivers Education Instructor/NRWHS
 Certification: NYS DOMV-Drivers Education Instructor Certification
 Effective Dates: September 1, 2026-June 30, 2027
 Classification/Hourly Rate: Exempt/\$44.63 per hour (minus applicable deductions)

5. Appoint English Teacher – Ashley Underwood

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four- year probationary appointment of Ashley Underwood as an English Teacher, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: English Language Arts 7-12, Initial

Tenure Area: English

Probationary Period: September 1, 2026-August 31, 2030

Salary: Step A- \$50,014

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

6. Academic and Enrichment Summer Program Appointments

The following individuals are being recommended to work in the summer academic and enrichment programs that are funded by grants.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs from July 1, 2026 through September 4, 2026 conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Stephen Sheperd	Grant Program Teacher	\$44.63/hr.
Michael Grasso	Grant Program Teacher	\$44.63/hr.
Jordan Bradt	Grant Program Teacher	\$44.63/hr.
Lindsey Roberts	Grant Program Teacher	\$44.63/hr.

7. Leadership Council

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following to serve on Leadership Council for the 2026-2027 school year at a stipend of \$2500.

Lead Teachers:	Building
Sara Casini	High School
Dawn McIntyre	Elementary School

8. Co-Curricular Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2026-27 school year.

Name	Bldg.	Title	Step	Year	Salary
Whitney Markwica		Athletic Event Staff			Per NRWTA Contract

9. Correction Academic and Enrichment Summer Program Appointments

The following individuals are being recommended to work in the summer academic and enrichment programs that are funded by grants.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs from July 1, 2026 through ~~August 27, 2026~~ September 4, 2026 conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Christin Barton	Student Worker - IT	\$16.00/hr.
Hayden Whitcomb	Student Worker - IT	\$16.00/hr.

10. Written Agreement between the Superintendent and the North Rose-Wolcott Administrators' Association and the North Rose-Wolcott Teachers' Association and an Employee of the District

RESOLUTION

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and the North Rose-Wolcott Teachers' Association and an Employee of the District, executed on September 8, 2026

11. Written Agreement between the Superintendent and the North Rose-Wolcott Administrators' Association and an Employee of the District

RESOLUTION

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and the North Rose-Wolcott Administrators' Association and an Employee of the District, executed on September 8, 2026.

12. Written Agreement between the Superintendent and the North Rose-Wolcott Service Employees Association and an Employee of the District

RESOLUTION

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and the North Rose-Wolcott Service Employees Association and an Employee of the District, executed on September 8, 2026.

13. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2026-2027 school year.

Erica Hacker

Clinton Coon

Samantha Coon

Angel Harrison

Board Member Requests/Comments/Discussion:

- New York State School Boards Association Annual Convention on October 22-24, 2026

Good News:

Informational Items:

- Claims Auditor Reports

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Lesley Haffner with motion approved 5-0.

Time adjourned: 6:17p.m.

Tina St. John, Clerk of the Board of Education

North Rose-Wolcott CSD
Substitute Teacher Teaching Assistant List
2026-2027

9/24/2026	First Name	Phone #	Certification	uncert.	Date	UPK	K	1	2	3	4	5	6	7	8	9	10	11	12	NOTES
	NR-W Employee	New Sub																		
	Barravecchio Joseph	617-930-2285	Teaching Assistant	XX	8/11/2015		x	x	x	x	x	x	x	x	x	x	x	x	x	
	Bartholomew Georgianna	315-365-3166	Teaching Assistant	XX	8/11/2015		x	x	x	x	x									
	Bonesteel Cortney	518-521-6038		xx	9/3/2025	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
	Brown LisaAnn	315-830-3193	Elementary Education Gr 1-6		9/8/2026	x	x	x	x	x	x	x	x	x	x	x	x	x	x	LTS @Elem Sept-October 2026
	Brown Sally Ann	315-483-6869		XX	8/11/2015											x	x	x	x	
	Bundy Emilee (Ema)	315-573-0404		xx	4/27/2023	x	x	x	x	x	x	x	x	x	x					Elem/MS only
	Cornell Merritt Cary	315-834-9169	Special Education		2/1/2026									x	x	x	x	x	x	
	DeNoto Hailey	585-471-0083		XX	2/24/2021	X	X	X	X	X	X	X	X	X	X					
	DeWispelaere Ryan	585-737-5354		xx	12/16/2024	x	x	x	x	x	x	x	x	x	x					Elem/MS Only
	DiSanto Kelsie	315-879-9592		xx	1/17/2025	x	x	x	x	x	x									Elem Only
	Egnor Kristy	315-576-1023		xx	9/23/2024	x	x	x	x	x	x									
	Eygnor Hannah	315-569-6507		xx	12/4/2024	x	x	x	x	x	x	x	x	x	x					Elem/MS Only
	Gay Quinn	315-569-3241		xx	9/4/2025	x	x	x	x	x	x									Elem Only
	Graham (Lapp) Jessica	315-730-8002		xx	12/14/2016	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
	Haffner Cora	770-262-9680		xx	5/8/2025	x	x	x	x	x	x	x	x	x	x					
	Haffner Jodi	770-296-0460		xx	4/27/2026	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
	Hawley Alexandra	315-374-0772		xx	9/11/2026	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
	Kuntz Ann Marie	585-370-4316		xx	7/1/2026							x	x	x	x	x	x	x	x	Elem & MS ONLY start 2026-27
	LaValley Cathy	315-587-2991	Special Education		9/11/2024											x	x	x	x	
	Lepper Georgianna	315-414-9419		xx	8/28/2025	x	x	x	x	x	x									Elem Only
	Loperfido Abby	315-310-5488		xx	10/13/2023	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
	Luciano Shirley	585-732-1617		xx	8/11/2015		x	x	x	x	x									NRWE Only
	Murphy Brady	315-717-3563		xx	10/25/2024							x	x	x	x					MS ONLY
	Murphy Jennifer	315-521-1269		xx	9/24/2024											x	x	x	x	HS Only
	Nelson Kailea	585-734-3834	Mathematics		8/22/2024											x	x	x	x	
	O'Dell Cindy	315-398-0829		xx	9/26/2025	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
	Rose Jacquelyn	585-943-5939	Teaching Assistant	XX	8/22/2024											x	x	x	x	HS Only
	Servatius Maria	607-765*0758		xx	10/10/2025	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
	Shellman Rachel	585-755-3838	Elementary Education Gr 1-6		9/1/2026	x	x	x	x	x	x	x	x	x	x	x	x	x	x	LTS @ MS Sept-Nov 2026
	Slaski Joseph	585-705-0857		xx	4/11/2024	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
	Stockwell Megan	315-398-1055		xx	9/1/2026							x	x	x	x					Monitor @MS
	Teeter Starr	315-402-8032		xx	9/12/2025	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
	Van De Lister Nina	315-573-6974		xx	12/2/2024	x	x	x	x	x	x					x	x	x	x	Elem/HS Only
	Visalli Josie	315-530-3671		xx	12/14/2023	x	x	x	x	x	x	x	x	x	x					NRWE/MS Only
	Vroom Mathews Ann	315-576-3684	Special Ed, Prek-6		1/2/2026	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
	Wollek Makenna	315-359-7858		xx	8/28/2025	x	x	x	x	x	x									Elem Only
	Youngman Eryn	315-573-0991		xx	6/14/2024	x	x	x	x	x	x	x	x	x	x					Elem/MS Only
	Youngman Kimberly	315-573-2884		XX	8/11/2015	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
Current Employees																				
Collins Laurinda		315-730-1118	Teacher Assistant		8/28/2019		x	x	x	x	x	x	x	x	x	x	x	x	x	TA
Dennis Heather		585-721-0032	Teacher Assistant		8/11/2015		x	x	x	x	x									T Asst.- NRWE



NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT

Special Education District Plan

July 1, 2026 - June 30, 2027

Prepared by: Chelsea Eaton, Director of Special Education and Pupil Personnel Services
Board of Education Adoption: September 2026
Developed pursuant to Board Policy 7610 and 8 NYCRR §200.2(c)



Introduction & Foundations of District Special Education Plan

Statement of Assurances

The Board of Education of the North Rose-Wolcott Central School District, as part of a long-standing commitment to excellence in education for all students, supports the provision of special education and related services for students with disabilities, offered in the least restrictive placement appropriate, to meet the needs of its students under the auspices of the Committee on Special Education and the Committee on Preschool Special Education.

In support of State and Federal laws pertaining to the students with disabilities, the Board of Education supports a full continuum of services in the District to enable it to meet, within District, the needs of the majority of its classified students.

These programs and services are designed:

-
- To afford each student the appropriate level of support necessary to meet the New York State Learning Standards.
 - To provide each student with those special educational services necessary to enable the student to meet his/her annual goals.
 - To afford each classified student with the opportunity to participate to the greatest extent appropriate in all programs and activities offered by the District.
 - To give each classified student genuine opportunities to develop those skills and make those connections necessary to meet post-secondary goals.
-

By action of the Board of Education in a regularly scheduled meeting, the Board adopted its District Plan as set forth below.

It will be important to keep the plan up to date to identify progress, celebrate success, and adjust required areas. This is best to be done yearly, if not every other year.

In collaboration with: Michael Pullen – Superintendent
Megan Paliotti – Assistant Superintendent for Instruction
Andrew DiBlasi – Director of Business
Nicole Sinclair – High School Principal
Crystal Rupp – Middle School Principal
Karen Haak – Elementary Principal



NYSED Regulations and Definitions

Board Policy 7610 - Required Elements

Policy Item	Plan Element	Requirement
A	Programs and services	Nature and scope of special education programs/services, including Resource Room and special class group size/composition.
B	Student population	Number and age span of school-age and preschool students by disability and recommended setting.
C	Program evaluation	Method used to evaluate the extent to which program objectives have been achieved.
D-E	Allocation of space	District practices for appropriate special education space, including students served through BOCES programs.
F	Accessible materials	Process for ensuring instructional materials are available in usable alternative formats at the same time as materials for nondisabled students.
G	Estimated budget	Estimated budget supporting the plan.
H	Board adoption	Date of Board of Education adoption.
I	Regional alignment	Consistency with the BOCES regional special education space requirements plan.

This District Plan describes the nature and scope of special education programs and services available to resident school-age and preschool students and addresses the elements required by Board Policy 7610 and 8 NYCRR §200.2(c). A public version of this plan will not include personally identifiable student information.



2. Special Education Programs & Continuum of Services

The District supports students with disabilities in age-appropriate general education settings to the greatest extent appropriate and provides specialized instruction identified in each student's IEP. The continuum extends from services delivered in general education classes through special classes, separate schools, home/hospital instruction, and residential placements when required by individual need.

Continuum Level	Setting / Service	District Approach
Least restrictive	General education / Consultant Teacher	Special education support is delivered within general education to the extent appropriate.
Supplemental	Resource Room / Related Services	Specialized supplementary instruction and related services may be provided individually or in groups.
Special class	12:1+1 and 15:1 district classes	Students are grouped by similarity of needs for specially designed instruction in a self-contained setting.
Separate program	BOCES, consortium, approved private/special school	Used when student needs require a program not appropriately available in district.
More restrictive	Home/Hospital or Residential	Considered when required by the nature and severity of the student's needs.

Definition of Special Education

Special education means specially designed instruction, services, programs, and transportation provided at no cost to parents to meet the unique needs of students with disabilities. Specially designed instruction may be provided across a variety of educational settings and includes adapted physical education when appropriate.

A student's individual needs are determined by the Committee on Special Education (CSE) through consideration of the student's present levels of performance and expected learning outcomes. These needs guide the development of the student's Individualized Education Program (IEP), including annual goals, programs, services, and supports. In determining individual needs, the CSE considers the student's:

- Academic achievement, functional performance, and learning characteristics
- Social development
- Physical development
- Management needs, including environmental modifications and human or material resources needed for the student to benefit from instruction

When students receive special education through group instruction, students are grouped according to similarity of individual needs, while instruction remains responsive to each student's individual IEP.



2. Special Education Programs & Continuum of Services (con't)

District Program and Service Descriptions

The CSE and Committee on Preschool Special Education (CPSE) consider the supports, services, accommodations, and program modifications necessary for students to participate with their nondisabled peers to the maximum extent appropriate.

Program /	Population	Nature & Scope
Consultant Teacher (CT)	School-age	Direct and/or indirect services in general education classes, including career and technical education. Direct CT provides specially designed instruction to students; indirect CT provides consultation to general education teachers. Maximum caseload: 20 students. Minimum service: two hours per week of direct/indirect CT in any combination.
Resource Room (RR)	School-age	Specialized supplementary instruction in a small-group setting for areas such as reading, writing, math, study skills, or executive functioning. No more than five students may be served at one time. When RR is the only special education service, students receive at least three hours per week and may not spend more than 50% of the instructional day in RR.
Related Services	Preschool & School-age	Developmental, corrective, and supportive services needed for a student to benefit from special education or access the general curriculum. Services may include speech-language therapy, OT, PT, counseling, psychological services, interpreting, music therapy, nursing/health services, assistive technology and other services determined by the committee.
Special Class 12:1+1	School-age	District special class available across primary, intermediate, middle and high school levels. Maximum 12 students with one additional adult when student needs interfere with the instructional process to the extent that added adult support is required.
Special Class 15:1	School-age	Special class available at elementary, middle and high school levels for students who require additional program modifications and accommodations to access the general education curriculum.
Out-of-District / BOCES / Approved Programs	Preschool & School-age	Programs contracted through BOCES, other public school districts, consortium arrangements, State-approved private day schools, specialized schools, or residential programs when a student's needs require services not appropriately available in district.
Other Supports	As appropriate	Transition services, adapted physical education, extended school year services, special transportation, and declassification support services may be recommended based on individual student need.
Declassification Support Services	As appropriate	Declassification support services are provided to a school aged student who has been declassified from special education. The services are provided for only one year following declassification. A student is eligible for this service at any age or grade level.
Home/Hospital Instruction	School-age	Individualized special education instruction provided when a student is unable to attend school, as determined by the CSE.



3. Student Population & Recommended Settings

School-Age Students by Disability Category

Data date: August 15, 2026. The source district plan contains the classification categories and grade bands below

Disability Category	K-4	gr. 5-8	gr. 9-12	12+	Total
Autism	9	3	5	0	17
Deafness	0	0	0	0	0
Deaf-Blindness	0	0	0	0	0
Emotional Disability	2	3	7	0	12
Hearing Impairment	0	0	1	0	1
Intellectual Disability	0	2	6	2	10
Learning Disability	9	27	15	0	51
Multiple Disabilities	1	1	1	0	3
Orthopedic Impairment	0	0	0	0	0
Other Health Impairment	28	37	27	1	93
Speech & Language Impairment	30	7	4	1	42
Traumatic Brain Injury	0	0	0	0	0
Visual Impairment	0	1	0	0	0
Total	80	81	66	4	230



3. Student Population & Recommended Settings con't

School-Age Students by Program / Recommended Setting

The following program data are reproduced from the District's 2026-27 source plan. Consortium counts are shown in parentheses where identified in the source.

Program / Setting	K-4	gr. 5-8	gr. 9-12	12+	Total
Consultant Teacher (with/without Special Class 15:1, Resource Room, or Related Services)	44	60	45	0	148
Related Service / Resource Room only	3	0	6	0	11
Special Class 12:1+1 (w Career Creations .5 day)	16	7	6	0	29
Special Class MEC 6:1+1	2	0	2	0	4
Special Class RJEC/WEC 6:1+1	5	4	3	0	12
Special Class NEC 12:1+1 / 6:1+1/ full day CC	1	0	0	1	4
Rochester School for the Deaf 12:1	0	0	0	0	0
Mary Cariola 7:1+4	1	1	0	0	2
Holy Childhood 8:1+3	1	0	1	0	2
Kessler Center 6:1+3	0	0	1	0	1
Creekside 12:1+4	0	0	1	0	1
eStart 6:1+1	0	0	1	0	1
Norman Howard	0	1	0	0	1
Consortium (Sodus 6:1+1 / Red Creek 12:1+3)	1	2	0	0	4
Home & Hospital Instruction	0	0	0	0	0
Parentally Placed Nonpublic School/homeschooled with related services	5	5	1	0	11
Tutoring pending placement	1	1	2	0	4
Total per grade	80	81	69	1	230



4. Preschool Special Education

Preschool students with disabilities are served through programs and services recommended by the Committee on Preschool Special Education (CPSE). The source district plan identifies the following preschool program participation as of August 15, 2026.

Program	Number of Students
Pre-School Non-Integrated Special Class	6
Pre-School Integrated Special Class	2
Special Education Itinerant Teacher within NRW 3PK and 4UPK	3
Related Services Only within NRW 3PK and 4UPK	4
Itinerant Services only at Home	1

Preschool Related Services

Students may receive more than one related service. The source document listed the service categories below but did not include student counts.

Related Service	Number of Preschool Students Receiving
Physical Therapy	8
Occupational Therapy	10
Speech & Language	15
Counseling (Art Therapist/Counselor)	1
Teacher of Deaf/Vision	2
Music Therapy	1



5. CSE/CPSE Appointment, Responsibilities, and Training

The North Rose-Wolcott Central School District Board of Education annually appoints the Committee on Special Education (CSE), CSE Subcommittee, and Committee on Preschool Special Education (CPSE) in accordance with New York State Education Law and Commissioner's Regulations.

Key Responsibilities

- Identify and evaluate students suspected of having disabilities and determine appropriate special education programs, services, and placements.
- Ensure required procedures and due process safeguards are provided to students and families.
- Conduct required reviews of student eligibility, programs, services, and progress.
- Maintain required records and information regarding students with disabilities residing within the District.
- Collaborate with families, District staff, BOCES, community agencies, and other service providers.
- Monitor the availability and appropriateness of special education programs, services, placements, and facilities.
- Maintain CSE oversight of subcommittee activities and refer matters to the full CSE when required.

Committee Training

The District ensures that CSE and CPSE members receive appropriate training and resources to understand their roles and responsibilities. Training may address CSE/CPSE procedures, regulatory requirements, referral and evaluation procedures, IEP development and implementation, access to the general education curriculum, least restrictive environment, and available program and placement options. The District may utilize BOCES, the Mid-West Regional Partnership Center, District procedures and resources, and legal counsel to support ongoing committee training.



6. Allocation of Space & Regional BOCES Planning

District Space

Classroom and service space for special education will be allocated to support environments conducive to learning and consistent with the least restrictive environment. Space is used for special classes, resource room, related services, small-group instruction, testing and evaluation, and other student-specific needs. The District reviews space requirements at least annually in relation to current and projected enrollment, program configurations and student needs.

The District will continue to consider opportunities to serve students appropriately within district when educationally appropriate and fiscally responsible. Any change in special education space will consider accessibility, instructional need, privacy, health and safety, and the ability to implement student IEPs.

BOCES / Regional Program Space

For resident students whose IEPs require BOCES or other regional special education programming, the District collaborates with BOCES and regional partners regarding placement availability and appropriate program capacity. The District reviews current and projected out-of-district placements as part of its annual program and space planning and communicates anticipated needs to BOCES as appropriate. When regional needs or program availability change, the District will review the impact on resident students, placement options, transportation, staffing and district space planning.

Annual Space Review

Area	Review Considerations	Responsible Leadership
District special classes	Enrollment, similarity of needs, class size, accessibility, projected demand	Director of Special Education / Building Administration
Resource & related-service spaces	Instructional privacy, accessibility, scheduling and student needs	Director / Building Administration / Providers
BOCES & regional placements	Program availability, anticipated referrals, age/grade needs and transportation	Director of Special Education / BOCES partners
Future capacity	Projected enrollment, new student needs, staffing and fiscal considerations	District Administration / Board of Education



7. Accessible Instructional Materials

The District will ensure that instructional materials are available to students with disabilities in accordance with individual needs and course selections at the same time such materials are available to nondisabled students. The usable alternative format will be determined based on individual student need.

- The CSE/504 team will identify a student's need for instructional materials in an alternative format and identify the required format, such as Braille, large print or audio.
- Lists of required books and materials in Braille, large print or other alternative formats will be communicated to the appropriate building administrator to support timely acquisition.
- When needed materials are not available from vendors or publishers, the District may contract with Wayne-Finger Lakes BOCES or Monroe #1 BOCES to prepare accessible materials.
- Building and district staff will plan in advance when possible so accessible materials are available concurrently with materials provided to nondisabled peers.

8. Staffing & Resources

Special education teacher, teaching assistant, aide and related-service assignments are reviewed annually following the CSE/CPSE annual review process and throughout the year as student needs change. The Director of Special Education and Pupil Personnel Services collaborates with building administrators, teachers and related-service providers to determine appropriate scheduling and staffing.

Staffing and resource decisions are based on IEP implementation requirements, student needs, class/program configurations, regulatory requirements, caseload considerations, safety and access to the least restrictive environment.



9. Special Education Budget

The District's general fund and allocations from federal grants, including IDEA 611 and IDEA 619, support the provision of special education programs and services. The special education budget is developed annually based on the number of students with disabilities, individual student needs, staffing, related services, transportation, tuition and placement costs, instructional resources, and anticipated changes in enrollment or program need.

The budget is reviewed by the Director of Special Education and Pupil Personnel Services, the Business Office, the Superintendent and the Board of Education. The District also plans for unanticipated needs that may arise during the school year.

Funding Priorities

- Implementation of IEP-mandated special education programs and services.
- Appropriate staffing, related services and supports across the continuum.
- BOCES, consortium, approved private/special-school and other out-of-district placements as required by student IEPs.
- Special transportation, assistive technology, accessible instructional materials and specialized equipment as required.
- Professional learning and resources necessary to support effective implementation of special education programs.



10. Board of Education Approval & Public Availability

The North Rose-Wolcott Central School District Board of Education approves this Special Education District Plan for the period July 1, 2026 through June 30, 2027. The plan will be maintained in accordance with Board Policy 7610 and applicable State requirements. A version with personally identifiable student information deleted will be available for public inspection and review as required.

President, North Rose-Wolcott Central School District Board of Education

Superintendent, North Rose-Wolcott Central School District - Michael Pullen

Director of Special Education & Pupil Personnel Services - Chelsea Eaton

Date of Approval

Key Regulatory & Board Policy References

- Board Policy 7610 - Special Education: District Plan
- 8 NYCRR §200.2(c) - District plans and policies
- New York Education Law Article 89
- Individuals with Disabilities Education Act (IDEA)
- Related District policies governing students with disabilities, CSE/CPSE, IEP implementation, least restrictive environment, preschool special education, Section 504, transition, extended school year, due process and parent involvement.

Claims Audit Report NRW CSD Warrant 0018

9/17/2026

Summary of findings:

I checked all transactions in Warrant 0018 dated 9/18/2026 and had the following findings:

1. Non-PO Claim Form Chelsea Eaton: The claim was for a purchase that occurred on 3/13/2026, but the claim was misplaced until 9/2/2026. This falls outside the District's typical payment window.

September 17, 2026
01:10:59 pm

North Rose-Wolcott Central School Dist
Warrant Report
Fiscal Year: 2027
Warrant: 0018-Payables 09/18/26

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P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					100,050.75	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					100,050.75	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					100,050.75	
Net Disbursement by Fund - All Payments						
Fund Summary						
A						\$ 35,487.69
CM						250.00
F						14,381.86
H						49,931.20
Total for All Funds						\$ 100,050.75
Bank Account Summary						
Computer Checks		Cash Replacement	EFT's	Transactions		
LYONS BANK GENERAL F	53 Checks (153513-153565)	0	0	62	\$ 35,487.69	
LYONS BANK SPECIAL A	4 Checks (003632-003635)	0	0	5	14,381.86	
TE- HIGH YIELD/MUNIC	1 Check (000605)	0	0	1	250.00	
H- CAPITAL FUND CHEC	2 Checks (001230-001231)	0	0	2	49,931.20	
Total for All Computer Checks					\$ 100,050.75	

I hereby certify that I have audited the claims for the 60 checks and 0 electronic disbursements above, in the total amount of \$ 100,050.75 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/17/2026
Date
Claims Auditor

Emily Merry

Claims Auditor

Claims Audit Report NRW CSD Warrant 0017

9/11/2026

Summary of findings:

I checked all transactions in Warrant 0017 dated 9/11/2026 and had no findings.

September 11, 2026 09:55:38 am		North Rose-Wolcott Central School Dist			Page 34	
		Warrant Report				
		Fiscal Year: 2027				
		Warrant: 0017-Payables 09/11/26				
P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks					173,204.41	
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					173,204.41	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					173,204.41	
Net Disbursement by Fund - All Payments						
Fund Summary						
A					\$ 79,101.56	
C					18,439.78	
F					75,363.07	
H					300.00	
Total for All Funds					\$ 173,204.41	
Bank Account Summary						
LYONS BANK GENERAL F	Computer Checks	Cash Replacement	EFT's	Transactions		
	44 Checks (153469-153512)	0	0	76	\$ 79,101.56	
LYONS BANK SCHOOL LU	8 Checks (013616-013623)	0	0	8	18,439.78	
LYONS BANK SPECIAL A	6 Checks (003626-003631)	0	0	7	75,363.07	
H- CAPITAL FUND CHEC	1 Check (001229)	0	0	1	300.00	
Total for All Computer Checks					\$ 173,204.41	

I hereby certify that I have audited the claims for the 59 checks and 0 electronic disbursements above, in the total amount of \$ 173,204.41 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

9/11/2026
Date
Emily Merry
Claims Auditor

Emily Merry

Claims Auditor